

Emergency Phone Numbers:

EMERGENCY SERVICES: DIAL 000

SECURITY & MEDICAL: 3308 3035 or dial 8 from any in-house phone

FIRE & EMERGENCY BRIEFING FOR CLIENTS

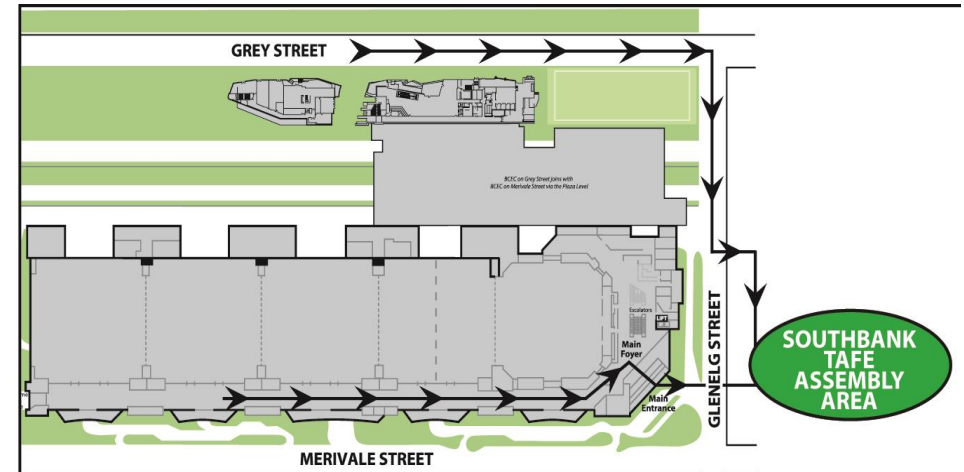
In the event of an evacuation, BCEC staff will act as fire wardens to assist in the movement of patrons to the designated assembly area located **at South Bank TAFE site - located on the corner of Merivale & Glenelg Street, South Brisbane** (see diagram above).

The Centre has two distinct alarms: **ALERT (1st tone)** will sound throughout the building when the fire alarm is activated, or **EVACUATION (2nd tone)** if there is a pending emergency.

FIRST TONE - (Alert)
Beep Beep Beep (Warning tone)

Should you hear the alert tone please adhere to the following:

- prepare to evacuate
- identify fire exits in your immediate area
- await further instructions



Information regarding the situation will be announced by the Chief Fire Warden through the public address system within the Centre or follow staff directions.

SECOND TONE – (Evacuation)
Whoop Whoop Whoop (Emergency tone)

Should you hear the evacuation tone, please adhere to the following:

- calmly make your way to the nearest emergency exit;
- proceed to the designated assembly area where you will be briefed on the situation;
- do not use lifts; and
- follow staff instructions at all times.

Re-entry into the building will not occur until permission has been given by the Chief Fire Warden under the direction of the Qld Fire & Emergency Services.

If a fire is discovered at Brisbane Convention & Exhibition Centre:

- Remove persons from the immediate area.
- Alert staff and other nearby occupants - Use a break glass alarm or dial 8 on any in-house telephone.
- Contain the fire by closing doors.
- Extinguish, only if it is safe to do so, and you are confident in the use of the equipment.

ALARM	TO NE	ACTION
WARNING	BEEP BEEP BEEP	PREPARE FOR AN EVACUATION
EMERGENCY	WHOOP WHOOP WHOOP	EVACUATE AS DIRECTED